

March 28, 2008

MEMORANDUM

TO: Developmental Disabilities Council Members

FROM: Sandee Winchell
Executive Director

In addition to the normal business meeting materials and agency reports, this packet includes a folder of materials to help you prepare for our annual planning meeting. Please try and read over these materials before the meeting. In the folder in the center of your packet you will find the results of our survey and focus group, information on our current contracts and objectives, concept proposals we received from the public and a copy of our current plan that you will be revising at the meeting.

Our planning meeting will **begin at 10 a.m. on Wednesday, April 16th and not end until 8:00 p.m. that evening.** The business meeting begins on **Thursday, the 17th at 8:30 a.m.** We are meeting at the **Holiday Inn South on Airline Hwy., just off I-12 at the Airline Hwy. North exit.** If you have not yet returned your postcard indicating your planned attendance, please do so at this time or call Paige at (800) 450-8108.

If you have any questions or need any assistance, please let me know. I look forward to seeing you soon.

/SW

Enclosure