

April 1, 2010

**MEMORANDUM**

**TO:** Developmental Disabilities Council Members

**FROM:** Sandee Winchell  
Executive Director

In addition to the normal business meeting materials and agency reports, this packet includes a folder of materials to help you prepare for our annual planning meeting. In the folder in the center of your packet you will find the results of our survey and focus group meeting with People First, information on our current contracts and objectives, and a copy of our current plan that you will be revising at the meeting.

Also, please notice our Annual Report that is included in your packet. We are very pleased with how this turned out.

Our planning meeting will **begin at 10 a.m. on Wednesday, April 21<sup>st</sup> and not end until 8:00 p.m. that evening.** The business meeting begins on **Thursday, the 22<sup>nd</sup> at 8:30 a.m.** We are meeting at the **Holiday Inn on Airline Hwy. right off of I-12.** If you have not yet returned your postcard indicating your planned attendance, please call Paige at (800) 450-8108.

If you have any questions or need any assistance, please let me know. I look forward to seeing you soon.

/SW

Enclosure