

COUNCIL MEMBER RESPONSIBILITIES

PLAN, IMPLEMENT AND MONITOR THE PLAN

Actively participate in planning, implementing, and monitoring the Five Year Plan and Annual Action Plans

- Listen to other people in the state who live with developmental disabilities or serve those who do.
- Incorporate perspectives from other people with developmental disabilities into the Council plan and actions.

PLAN, IMPLEMENT AND MONITOR THE PLAN

- Attend quarterly Council and Committee meetings. (A Council member must be present for the business/voting portion of the meeting in order to be considered present at that meeting. As stated in the bylaws, if a member is absent from three of the four quarterly Council and/or Committee meetings in a twelve month period, the Executive Committee may ask for that member's resignation.)

PLAN, IMPLEMENT AND MONITOR THE PLAN

- Actively participate in quarterly Council and Committee meetings.
 - Approve and monitor budgets of contract initiatives.
 - Follow the progress of initiatives.
 - Prepare for Council and Committee meetings by reading the agendas and supporting material prior to the meeting.

PLAN, IMPLEMENT AND MONITOR THE PLAN

- Keep use of electronic devices during meetings to a minimum because attentive participation is necessary to accomplish the Council's work.
- Participate in discussion and vote on matters during the meeting of the Council and assigned standing committee and any ad hoc committees.
- Participate in the development of Council positions on matters of public policy.

BUILD A STABLE, COMPETENT, AND ACTIVE DD COUNCIL

- Critical to the success of the principles of the DD Act is a strong, independent and vigorous Council run by and responsive to people with developmental disabilities, functioning in the public trust. The Council will only be as effective as its individual members.
 - Recruit potential members for Council vacancies.

BUILD A STABLE, COMPETENT, AND ACTIVE DD COUNCIL

- Participate in orientation and training sessions.
- Mentor new members.
- Provide input on emergent issues with programs and develop recommendations for agency representatives to address issues.
- Serve on Council Ad Hoc Committees, as needed.

BUILD A STABLE, COMPETENT, AND ACTIVE DD COUNCIL

- Set an example for other advocates by being an active member of LaCAN by responding to alerts and meeting with regional legislators on a regular basis. (Council's goal is 100% participation of parent/self-advocate members.)
- Participate in local activities sponsored by the Council, LaCAN, or other Council initiatives.
- Serve on other statewide groups. (Council staff will announce these opportunities.)

ENSURE INTEGRITY AND ENHANCE THE COUNCIL'S PUBLIC STANDING

- Council members must meet legal and ethical requirements for public officials and follow conflict of interest policies to ensure the public trust. Members should enhance the Council's public standing by promoting the Council's mission, philosophy and accomplishments.

ENSURE INTEGRITY AND ENHANCE THE COUNCIL'S PUBLIC STANDING

- Adhere to the conflict of interest policy to avoid real or perceived conflicts of interest. (Conflict of interest policy is included in the Council's bylaws and policies and procedures.)
- Display transparency and accountability regarding all funding, activities, accomplishments, and challenges.
- Monitor the operating budget.

ENSURE INTEGRITY AND ENHANCE THE COUNCIL'S PUBLIC STANDING

- Adhere to and advocate for the Council's mission and philosophy of self-determination, independence, productivity, integration and inclusion of persons with developmental disabilities in the community. In all cases in which a Council member is speaking as a Council member or on behalf of the Council, adhere to positions sanctioned by the Council membership. No member shall represent his or her personal opinion as that of the Council.