

December 19, 2018

MEMORANDUM

TO: Developmental Disabilities Council Members

FROM: Sandee Winchell
Executive Director

The January Council meeting will be held on **January 17th and 18th** at **Embassy Suites, 4914 Constitution Avenue in Baton Rouge**. Our committees will follow our regular Wednesday schedule and the business meeting will begin at 8:30 a.m. on Thursday. Please refer to the agenda linked below for specific committee start times and more details on the business meeting.

All of the meeting documents are provided electronically to help you prepare for the meeting and will be provided in hard copy at the meeting:

- [Council Meeting Agenda](#) – the links to the various reports are included on the agenda
- [Status Report of Council FFY 2018 Action Plan](#)

These additional documents are available for your information:

- [Attendance Chart](#)
- [Committee List](#)
- [Council Representation on Other Disability Groups](#)
- [Quarterly Meeting Schedule](#)

The Council member address list is attached for your information as this document is not available to the public.

If you have not yet let us know of your planned attendance, please call Kourtney at (800) 450-8108 or email her at Kourtney.gaines2@la.gov. I look forward to seeing you next month. Please call me if you have any questions in the meantime.

/SW

Enclosure