

LOUISIANA DEVELOPMENTAL DISABILITIES COUNCIL

Solicitation of Proposals for the

Post-Secondary Inclusive Education Alliance Initiative

The Louisiana Developmental Disabilities Council (Council) is soliciting proposals from community partners to establish and support a Louisiana Post-Secondary Inclusive Education Alliance (Alliance).

Project Purpose

The Council seeks to expand and enhance the opportunities for individuals with developmental disabilities to participate in and pursue inclusive post-secondary coursework at Louisiana universities and colleges.

To facilitate this outcome, the Council is seeking to support the establishment of an Alliance comprised of Institutes of Higher Education (IHE), and other appropriate entities associated with implementing or developing inclusive post-secondary education programs for individuals with intellectual and developmental disabilities. The selected entity will serve to coordinate this Alliance through the provision of mentoring and technical assistance, hosting training events, and developing resources designed to build the capacity of inclusive opportunities available at post-secondary educational institutions throughout Louisiana.

Project Timeline

The initial year of this project will be from October 1, 2019 to September 30, 2020 with an anticipated extension of funding for a second year ending September 30, 2021.

Project Funding

A maximum of \$40,000 has been allocated for the initial year of funding for this project. Indirect costs associated with this project shall not exceed eight percent (8%) of actual project expenditures.

Project Responsibilities

Reimbursable costs responsibly billed by the selected agency will include, but are not limited to, all expenses associated with conducting training sessions, supporting technical assistance efforts, and developing resources to support IHEs toward enhancing inclusive post-secondary opportunities for individuals with developmental disabilities.

Anticipated administrative support responsibilities of the selected agency include, but are not limited, to:

- Developing memorandums of understanding with all Alliance members;
- Coordination, arrangements, and marketing of any relative training events and technical assistance provided by or to Alliance members; and,
- Evaluation of activities and short-term and long-term outcomes.

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In-Kind Contributions: The project shall identify any in-kind contributions, including but not limited to, development of training and coaching content for this project, time commitment of Alliance partner members, or other contributions which fulfill the purpose of this initiative.

Contractor Requirements

Selection will be determined by the applicant's demonstrated ability to meet the following requirements:

1. Understanding and commitment to the principles of full inclusion for persons with disabilities, including those with the most intense support needs.
2. Successful experience in inclusive post-secondary education programs for individuals with developmental disabilities.
3. Coordinating and hosting training sessions to a variety of groups including to IHEs, individuals with developmental disabilities and their family members.
4. Fiscal stability and capacity to manage contract dollars and reporting requirements.

Information Requested

1. Cover Sheet and Information Packet
 - a. Application for Funding Cover Sheet (online)
 - b. W-9 tax form (online)
 - d. Board Resolution or Disclosure of Ownership (online)
2. Summary of Qualifications - clearly demonstrate Contractor Requirements above.
3. Proposal/Work Plan (maximum of 5 pages)
 - a. Activities
 - b. Timelines
 - c. Methods of Evaluation
 - d. Budget Details
4. Letters of Support

Reply Procedure

For consideration, submissions must be sent to Courtney.Ryland2@la.gov, no later than **3:00 p.m., Friday, July 5, 2019.**