

LOUISIANA DEVELOPMENTAL DISABILITIES COUNCIL

Solicitation of Proposals for Supported Decision-Making Training

The Louisiana Developmental Disabilities Council (Council) is soliciting proposals from community partners to promote awareness, training and support in the implementation of Supported Decision Making. Supported Decision making became an option with passage of the Dustin Gary Act of the 2020 Louisiana Legislative Session.

Project Purpose

The Council seeks innovative approaches to educate individuals with developmental disabilities, their family members and other interested groups/organizations about Supported Decision-Making (SDM). The goal of SDM training should be to educate and empower individuals with developmental disabilities to ensure:

- People with developmental disabilities fully understand the options available and understands the difference between SDM, Power of Attorney, Interdiction and Tutorship;
- People with developmental disabilities understand the key elements and strategies to successfully implement SDM;
- People with developmental disabilities feel confident in choosing the best option for them based on the options available

The selected entity will serve to coordinate training across the state during FFY2021. Proposals may indicate multiple years of projected activities; however, currently Council funding is only committed for FFY2021.

Project Timeline

The initial year of this project will be from October 1, 2020 to September 30, 2021.

Project Funding

A maximum of \$50,000 has been allocated for the initial year of funding for this project. Indirect costs associated with this project shall not exceed eight percent (8%) of actual project expenditures.

Project Responsibilities

Reimbursable costs responsibly billed by the selected agency will include, but are not limited to, all expenses associated with conducting training sessions, supporting technical assistance efforts, and developing resources to support SDM training toward enhancing tactics, approaches and resources related to individuals with developmental disabilities.

Anticipated administrative support responsibilities of the selected agency include, but are not limited, to:

- Developing memorandums of understanding with SDM trainers and other agencies or other entities with expertise related to people with developmental disabilities.

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- Coordination, arrangements, and of any relative training events and technical assistance provided by or to SDM trainers, individuals with developmental disabilities and their family members; and,
- Evaluation of activities and short-term and long-term outcomes.

In-Kind Contributions: The project shall identify any in-kind contributions, including but not limited to, development of training and coaching content for this project, time commitment of Alliance partner members, or other contributions which fulfill the purpose of this initiative.

Contractor Requirements

Selection will be determined by the applicant's demonstrated ability to meet the following requirements:

1. Understanding and commitment to the principles of full inclusion for persons with disabilities, including those with the most intense support needs.
2. Successful experience in SDM trainings and programs for individuals with developmental disabilities.
3. Coordinating and hosting training sessions to a variety of groups including to SDM trainers, individuals with developmental disabilities and their family members.
4. Fiscal stability and capacity to manage contract dollars and reporting requirements.

Information Requested

1. Cover Sheet and Information Packet
 - a) Application for Funding Cover Sheet (online)
 - b) W-9 tax form (online)
 - c) Board Resolution or Disclosure of Ownership (online)
2. Summary of Qualifications - clearly demonstrate Contractor Requirements above.
3. Proposal/Work Plan (maximum of 5 pages)
 - a) Activities
 - b) Timelines
 - c) Methods of Evaluation
 - d) Budget Details¹
4. Diversity Inclusion – Describe how you or your organization intend(s) to conduct outreach and assure inclusive participation among diverse communities relative to race, ethnicity, sexual orientation, gender, and all marginalized communities.
5. Letters of Support (no less than 2)

Reply Procedure

¹ Note: If significant changes occur in the COVID-19 pandemic status which impact projected in-person activities the vendor selected for this initiative may seek to renegotiate proposed activities and subsequent budget details with the Council.

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For consideration, submissions must be emailed to Courtney.Ryland2@la.gov, no later than **4:30 p.m. on Friday, August 28, 2020**.