

Executive Director Search Committee

Wednesday, December 9, 2020 1:00 PM – 3:00 PM

Online Via ZOOM

Watch the meeting here: <https://www.youtube.com/user/LADDCouncil/videos>

SUMMARY

Members Present:	Kim Basile, Michael Billings, Randall Brown, Michelle Guillory, Hyacinth McKee, Steven Nguyen, Christopher Rodriguez, Temisha Sonnier
Members Absent:	Mary Tarver
Staff:	Courtney Ryland, Hannah Jenkins, Ebony Haven
Guests:	Kristian Beatty, Kathleen Cannino, Corhonda Corley, Brenda Cosse, Harlon Cowsar, Kristie Curtis, Nicole Flores, Liz Gary, Lynsey Hebert, Kimona Hogan, Kay Irby, Ashley McReynolds, Charlie Michel, Bambi Poltzoła, Susan Riehn

A quorum was established and the meeting was called to order at 1:00 PM.

MOTION PASSED

A motion to approve the [meeting summary from November 4, 2020](#) made by Steven Nguyen, second by Mike Billings passed unanimously without objection, no abstentions.

Update

Kristian Beatty and Kay Irby with Louisiana Association of Non-Profit Organizations (LANO) provided an update to the committee since the position vacancy was posted last month and steps needed to move forward. Specifically,

- Application will close on January 7, 2021
- Total of 60 applications received to date
- Range of applications from across the country including Oklahoma, Pennsylvania, Maryland, Oregon, Florida, New Jersey, Texas and Louisiana
- Position posted on ALL sites developed by the committee during the last meeting
- LANO will use a score sheet/rubric similar to the one the committee will use to narrow applicants to the 12 most qualified.
- LANO will request the top 12 applicants submit a video between January 8-13, 2021
- LANO will submit the top 12 vetted applicants to the search committee along with
 - LANO Score Sheets
 - Videos
 - Resumes
- Search Committee will select top 6 candidates by January 28, 2021
 - Score sheet/rubric will be used to score resume and video

- Resumes will be placed in order of highest to lowest score and results sent to Kay Irby
- Committee will meet to discuss applicants

Executive Session

At 1:23pm, the committee unanimously agreed to enter into executive session to begin discussion of the process for scoring and interviewing qualified applicants.

At 2:28pm, the public meeting was called to order and a quorum was established. Chair Brown briefed the public on broad topics discussed during the executive session and opened the floor for public comment.

A motion to adjourn at 2:35 PM made by Steven Nguyen, second by Michelle Guillory passed without objection, no abstentions.