

Solicitation of Proposals for

Emergency Preparedness and Resiliency Training

The Louisiana Developmental Disabilities Council (Council) wants to strengthen the ability of individuals with intellectual and developmental disabilities to meet their own needs during emergencies and in everyday life. The Council is looking for a group to develop and implement a peer-led training program focused on emergency preparedness and community resiliency.

What is This Project About?

This project is based on peer-to-peer learning and is designed to build leadership within the disability community so individuals with disabilities can share information, support one another, and strengthen community preparedness over time.

This project will focus on:

- Training individuals with intellectual and developmental disabilities to serve as peer trainers, including leadership and workforce development skills
- Providing emergency preparedness and disaster resiliency training that is accessible and easy to understand
- Supporting peer-led education within the disability community
- Strengthening networks that allow people with disabilities to support each other before, during, and after emergencies
- Developing a model that can be sustained beyond the funding period through ongoing peer learning and information sharing

What the Project Should Look Like:

- Led by individuals with intellectual and developmental disabilities whenever possible
- Focused on peer-to-peer training and shared learning
- Includes both workforce development skills (for the trainer) and emergency preparedness content
- Accessible, easy to understand, and adaptable for different support needs
- Designed to be sustainable beyond the grant period
- Includes training materials that can be used and shared across the disability community
- Encourages collaboration between disability organizations and community partners
- Builds on existing community-based networks, such as Centers for Independent Living and other disability service organizations

Project Timeline:

- The project will start on **October 1, 2026**, and end on **September 30, 2027**.

How Much Money is Available?

- Up to **\$50,000**.
- If federal funds are not received, the Council cannot move forward with this project.
- Indirect costs (like office expenses) cannot be more than **8%** of the total budget.

Cost-Share and In-Kind Contributions:

- The group must also provide a **match contribution** of **25%** of the total project budget.
- This can include things like:
 - Time spent creating materials
 - Staff time or volunteer hours
 - Other resources that help the project

What You Will Need to Do:

The group chosen for this project will need to:

- Develop a peer-led training model for emergency preparedness
- Recruit and train individuals with intellectual and developmental disabilities to serve as peer trainers or leaders
- Create accessible training materials and tools that can be shared within the community
- Deliver or support delivery of trainings to individuals with intellectual and developmental disabilities across Louisiana
- Build systems for ongoing peer-to-peer information sharing and support
- Ensure trainings include information on disaster preparedness and resiliency
- Develop a plan for sustaining the program beyond the funding period

Who Can Apply?

The Council will choose a group based on their ability to:

- Demonstrate commitment to inclusion of people with disabilities, including those who need significant support
- Demonstrate experience working with individuals with intellectual and developmental disabilities in leadership or training roles
- Show understanding of peer-led or peer-support models
- Develop accessible emergency preparedness content
- Engage individuals with intellectual and developmental disabilities as active leaders in the project
- Build sustainable programs that continue beyond initial funding
- Collaborate with community organizations and disability service providers
- Keep good financial records and manage the project budget

How to Apply:

Deadline: Applications must be received by **4:00 p.m. on Friday, June 26, 2026**.

How to Apply: Email your application to Stephanie.Carmona@la.gov

What to Send:

- **Cover Sheet and Information Packet:**
 - [Application Cover Sheet](#)
 - [W-9 Tax Form](#) (available online)
 - Paper that says who owns your group or a board resolution ([sample](#))
- **Summary of Qualifications (up to 5 pages):** Explain how you meet the project requirements.
- **Proposal/Work Plan:** Include:
 - Activities and timelines
 - How you will measure success
 - Detailed budget
- **Letters of Support:** At least **two letters** from people who believe you can do this work.

You can find more information on the Council's website, including [guidelines](#) and a [funding manual](#).